

# Briefing Sheet

**To:** Board of County Commissioners  
Michael B. Press, County Manager  
**From:** Doug Robinson, Budget Director  
**Date:** August 21, 2003

**AGENDA ITEM:** BD4  
**MISCELLANEOUS:** \_\_\_\_\_  
**WORK SESSION:** \_\_\_\_\_  
**DATE:** 8-21-03

08-19-03P03:04 RCVD

**Issue:** Consider adopting the FY 2004 Budget and FY 2004 – 2008 Capital Improvement Program.

**Background:** State law requires the County to adopt a budget for FY 2004 by August 25, 2003. The FY 2004 Proposed Budget is summarized as follows:

- ◆ Total Published Budget = \$554,249,683 (\$492,631,591 for expenditures; \$61,618,092 for reserves).
- ◆ Total estimated County mill levy is 21.690 mills (an increase of .919 mills, or 4.4%, when compared to the FY 2003 mill levy of 20.771 mills).
- ◆ Within the total estimated County mill levy, the estimated mill levy for the Park and Recreation District General Fund is 1.936 mills for FY 2004, an increase of 0.806 mills when compared to the FY 2003 mill levy of 1.130 mills. This increase is primarily for additional parkland acquisition and park improvements as identified in Master Action Plan 2020 (MAP 2020), the District's long-range comprehensive plan.
- ◆ Average budgeted merit pay increase for County employees is 3%.
- ◆ Maximum full-time equivalent (FTE) positions = 3,564.74 (an increase of 7.0 FTEs).
- ◆ FY 2004 Capital Improvement Program (CIP) = \$128,517,550; the attached resolution adopts the CIP for FY 2004 through FY 2008; however, funds are only appropriated for FY 2004.
- ◆ FY 2004 Equivalent Dwelling Unit (EDU) Charge is \$81 per year (an increase of \$4, or 5.2%, when compared to the FY 2003 EDU Charge of \$77).
- ◆ FY 2004 Wastewater Connection Fee is \$1,968 (an increase of \$98, or 5.2%, when compared to the FY 2003 Connection Fee of \$1,870).

**Analysis:** The FY 2004 Proposed Budget was reviewed, discussed, and modified by the Board during numerous worksessions in June and July of 2003. As required by state statute, a public hearing for the FY 2004 Proposed Budget was held on August 11, 2003.

At this point in the budget process, the proposed expenditures may only be revised to a lower amount per state statute.

**Alternatives:** Not applicable.

**Legal Review:** The attached resolution for the FY 2004 Proposed Budget was reviewed by the Chief Counsel and approved as to form.

**Funding Review:** The calculations in the attached resolution were verified by the Budget and Financial Planning Department.

**Recommendation:** Adopt the FY 2004 Budget and FY 2004 – 2008 Capital Improvement Program as proposed.